

Gracie's Place/The Woods HOA Architectural Review

To: Architectural Review Committee
Gracie's Place HOA/The Woods
c/o Village Property Management
26828 Maple Valley HWY, PMB 109
Maple Valley, WA 98038

Fax Number: (425) 337-3370
Phone: (425) 337-3370
Email: BethL@Villagepms.com

Name of Applicant or Responsible Party: _____

Name of Homeowner(s): _____

Phone (H): _____ Phone (C): _____ Phone (W): _____

Property Address: _____

Mailing Address: _____

Lot Number: _____ E-Mail: _____

Change(s) to be completed by: Licensed Professional _____ Homeowner _____

Are Snohomish County Permits Required? YES NO (Circle one)

Desired Start Date: _____ Estimated time to complete: _____

Directions:

In order to be considered by the Architectural Review Committee your application must include the following:

- Plat Plan of your lot, with location of proposed modification(s) marked
- Sketches, photographs, catalog illustrations
- Dimensions and materials for the proposed project
- Colors of proposed improvement
- Signatures from all adjacent neighbors

Please refer to your Gracie's Place Homeowners Association Architectural Design Guidelines for instructions on General Considerations, Specific Guidelines and Submission Requirements.

An application submitted without all required submissions will be considered incomplete. In such cases, the Architectural Review Committee's thirty (30) day review period will not commence until all required submissions have been provided. Other exhibits may be requested to permit adequate evaluation of the proposed change. If you have any questions regarding the required submissions or the application process, you are advised to seek guidance from the Association's Community Manager prior to submission of an application.

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Description of Proposed Change: Please print or type (Include Colors, Style, Location, Size, Materials to be used, etc.) Attach additional sheets as necessary.

Signatures of adjacent property owners most affected by the modification:

Name: _____

Name: _____

Address: _____

Address: _____

(Signature) (Date)

(Signature) (Date)

Name: _____

Name: _____

Address: _____

Address: _____

(Signature) (Date)

(Signature) (Date)

NOTE: The signature of adjacent property owners indicates only an awareness of the applicant's intent and do NOT constitute approval or disapproval. Please notify Managing Agent within 10 days of signature with any concerns of modifications.

To The Applicant:

1. You understand and accept that compliance with the Guidelines, Covenants and approval by the Gracie's Place Architectural Review Board do not necessarily constitute compliance with the provisions or building and zoning codes and laws of Snohomish County (the building ordinance of Snohomish County requires that you file plans with the building inspector at his office for construction requiring a building permit). Further, nothing herein contained shall be construed as a waiver or modification of any said restriction and/or requirement.
2. You understand and agree that no exterior alteration shall commence until written approval of the Architectural Review Committee (ARC) has been returned to the applicant/homeowner. If unapproved alterations are made prior to receipt of the approved ARC Application, or in addition to those outlined in the application description, the homeowner may be required to return the property to its former condition at the sole expense of the homeowner. The homeowner may also be required to pay all legal expenses incurred.

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3. You understand that the members of the ARC are permitted to enter upon the homeowner's property at any reasonable, pre-arranged time for the purpose of inspecting the proposed project site(s), while the project is in progress, and upon completion of the project, as necessary. Such entry does not constitute trespass.
4. You understand that any approval is contingent upon construction or alterations being completed in a workmanlike manner.
5. You understand that the alteration authority granted by this application may/will be revoked automatically if the alteration requested has not commenced within one hundred eighty (180) days of the approval date of this application and completed by the date specified by the ARC.
6. If you disagree with this decision, an appeal procedure is provided by the ARC. A written request for appeal, either by email or mail, must be made within 10 days of receipt of the ARC's decision. If you have any questions or concerns about this application, contact the Managing Agent at BethL@Villagepms.com or (425) 337-3370.

OWNER SIGNATURE: _____ DATE: _____

Additional instructions for the Applicant/Homeowner:

- 1 Please consult and/or review the ARC Guidelines for specific details required for each proposed change.
- 2 Provide all required details on attached sheets (copy of plat, sketches, scale drawings, photos, catalog illustrations, architectural plans, sales pamphlets, etc.). Indicate on a plat the location of your proposed structure or change, if applicable.
- 3 For changes in paint color, attach a manufacturer's sample, indicating the manufacturer's name, and proposed vendor's name.
- 4 Indicate a desired start date and an estimated completion date, based on the date of the ARC's approval.

Architectural Review Committee:

Approved Approved with Conditions Denied

Conditions: _____

Committee Member Signature: _____